

# TRAINING ADDITION REQUEST

Submitted by		Date
--------------	--	------

## GENERAL INFORMATION

1	Training Name			
2	Preferred Training Date		Secondary Training Date	
3	Target Audience			
4	Training Location		Time	
5	Training Costs	\$		
6	Does this meet 15 hour mandatory teacher training requirement?		<input type="checkbox"/> Yes <input type="checkbox"/> No	

## COURSE CATEGORY

<b>Basic</b> <small>(Required for job)</small>	<b>Technical</b> <small>(software, curriculum)</small>	<b>Managerial</b> <small>(leadership skills)</small>

### Goal / Purpose


## FOR TRAINING COMMITTEE USE

Received Date	Cost Approved	Approval Date
	\$	