

HEAD START of LANE COUNTY
2011 – 2012 Training Schedule
(Updated January 2012)

Date	Training	Who/Where	Responsible
August			
9	WebCaf Creative Curriculum Training	RM new ARMs	ERSEA Manager Child Development/Dis. Consultant
10	EHS conference Creative Curriculum Training	EHS Director new ARMs	EHS Child Development/Dis. Consultant
11	EHS conference	EHS Director	EHS
12	EHS conference LAC training (HR and Disaster Planning)	EHS Director LAC	EHS Human Resources Director Health Component
15	LAC training (P/P for Finance, Facilities, IT)	LAC	Finance Director Operations Director I T Manager
16	LAC training (teaming)	LAC	Executive Director
18	LAC training (P/P for Food Service, Transportation, Health/Nutrition)	LAC	Food Services Manager Transportation Manager Health Consultant
24	CLASS training for new ARMs	New ARMs	Child Development/Dis. Consultant
25	CLASS training for new ARMs	New ARMs	Child Development/Dis. Consultant
30	Full Day training	FD Staff	Reg 7 RM
31	New Staff Orientation Full Day Training	New Staff Full Day/CCC staff	Human Resources Full Day Regional Manager
September			
1	New Staff Orientation	New Staff	Human Resources
2	Full Day Team Building	Full Day Staff	Region 7 RM

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7	HR/Nut. Training Pre-Service Family Services Training (model design) Teacher/Assoc. Teacher Training (ASQ/ASQ:SE)	Regions 6 & 7 & CCC/Full Day Family Advocates/Interpreters/CCC staff Teacher/Assoc. Teacher	Human Resources Director Food Service Manager Family Services Component CDD
8 (* Meets Teacher Professional Development Requirement)	Pre-Service CD/D training HR/Nut. Training	Teachers/Associate Teachers/CCC Regions 1 & 2 & Kitchen Staff from MO	Child Development/Dis. Consultant Human Resources Director Food Service Manager
9	All Staff training HR/Nut. Training	All Staff Regions 4 & 5 & EHS	Training Committee Human Services Director Food Service Manager
12	HR/Nut. Training New Staff training for EWS/mileage/Galileo/WebCaf/PBIS	Regions 3 & 8 & Administration staff New DST staff	Human Services Director Food Service Manager Operations Director/ Component Consultants
13	New Teacher Track #1	New teachers-Boardroom 1-3	CDD
15	OHSA Exec. Board	Exec. Director H S Director Asst. Director EHS Director	Exec. Director
19	Dentistry & Special Needs	ID staff	CDD
23	New Staff 101	New Staff as needed	Human Resources
29	HV Needs Assessment	EHS, Interested staff	ELKC
30	CPR/First Aid	Staff needing renewal	Health Component

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October			
3rd-5 th	Zero-5 Leadership Inst.	EHS / HS Director	NHSA
5	Family Services Training: Communication skills (CMS full day training)	Family Advocates/Interpreters/CCC	Family Services Component
7	New teacher track #2	New Teachers- Boardroom 1-3	CDD
	Promoting Peace Calming Strategies	Teachers-9-11 Whiteaker	CDD
12	Supportive Environments for Challenging Behaviors	CCC: 6:15-8:15 Whiteaker	R7
12 th - 14 th	OHSA Director's mt.	Exec. Director HS Director Program Director EHS Director	Exec. Director
20	Policy Council Training	New Policy Council members	Exec. Director Family Services Component
21	New Staff 101	New Staff as needed	Human Resources
26*	AM Teacher Training	Teachers/Associate Teachers	Child Development/Dis. Component
27*	PM Teacher Training	Teachers/Associate Teachers	Child Development/Dis. Component
November			
2nd-4th	Family Services Training: Communication skills / Housing resources	Family Advocates/Interpreters/CCC (mandatory)	Family Services Component
	OHSA Fall Conference	State Rep. (mandatory)	Exec. Director
4	Optional Training for Attachment Based Care giving New Teacher track #3	New Staff New teachers/boardroom/9-11 (mandatory)	Mental Health CDD
8th-10 th	Wiplfil OMBI	EHS/HS Director	Wiplfi
10th-11th	Region XHSA	Exec. Director (mandatory)	Exec. Director
15	H S Board Training	New Board members	Exec. Director

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		(mandatory)	
17th-18 th	CLASS	New Mngrs/Specialist (optional)	CDD
18	CPR/First Aid	Staff needing renewal	Health Component
	Practical functional behavior analysis (FBA)	Whiteaker Teachers only 9-12 (mandatory)	CDD
	New staff 101	New staff (mandatory)	HR
30*	PM Teacher Training (MH focus-Children w/Drug Effects)	Teachers (mandatory)	Child Development/Dis. Component
30th-Dec 1	Parent Leadership Conference	PC Officers (mandatory)	OHSA
December			
1*	AM Teacher Training (MH focus-Children w/Drug Effects)	Teachers (mandatory)	CDD
2	IMIL Training	Interested staff (optional)	Health
7	Family Services Training (Communication skills/ financial/literacy information / transition information)	Family Advocates/Interpreters/CCC (mandatory)	Family Services Component
16	New staff 101	New staff (mandatory)	HR
January			
6	First Aid/CPR	Staff needing renewal	Health Component
13	Creative Curriculum / CLASS Whiteaker – 9:00-12:00	A.T.	CDD
20	Emotion Coaching	New staff / Mandatory for all teachers who have not had this training	Mental Health Component
	IMIL	Interested staff (optional)	Health
	New staff 101	New staff (mandatory)	HR
25*	PM Teacher Training	Teachers (mandatory)	CDD Component
26*	AM Teacher Training	Teachers (mandatory)	CDD
February			
1	Family Services Training	Family	Family Services

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Date	Training	Who/Where	Responsible
	(Communication/Domestic violence resources)	Advocates/Interpreters/CCC (mandatory)	Component
1st-3rd	OHSA State Meeting	State Reps. (mandatory)	Exec. Director
10th	Bruce Perry (10am-12pm)	Teachers (mandatory) AT/FA (optional)	MH Conslt
17	First Aid/CPR	Staff needing renewal	Health Component
24	New staff 101	New staff (mandatory)	HR
29*	PM Teacher Training (Literacy)	Teachers (mandatory)	Child Development/Dis. Component
March			
1*	AM Teacher Training (Literacy)	Teachers (mandatory)	Child Development/Dis. Component
2	FA – Domestic Violence	FA/Whiteaker	FS Consultant
7	Gems & Peaches: Tree House 9-11:30 Y 2:00-4:30	Open cluster	CDD
16	Emotion Coaching	Mandatory for Teachers who have not had this training	Mental Health Component
23	New staff 101	New staff (mandatory)	HR
April			
4th-6th	Eagle Crest Training	LAC (selected members) (mandatory)	Exec. Director
	Family Services Training (Communication / Male involvement / How to support school readiness)	FA/Interpreters/CCC (mandatory)	Family Services Component
6	First Aid/CPR	Staff needing renewal	Health Component
16th-20th	NHSA Conference	Selected reps. (mandatory)	Exec. Director
20	New staff 101	New staff (mandatory)	HR
25*	PM Teacher Training	Teachers (mandatory)	Child Development/Dis. Component
26*	AM Teacher Training	Teachers (mandatory)	Child Development/Dis. Component
27	First Aid/CPR	Staff needing renewal	Health Component

